



PRIVATE WORK POLICY

The Nursery does not accept any responsibility for private arrangements for babysitting, paid or unpaid, made between staff and parents/carers of children registered with the Nursery.

Any arrangements made must not interfere with the staff members' commitment to their duties at the Nursery. Staff must not wear their uniform whilst working for any other person other than Tree Tops Day Care.

All private arrangements must be made with due regard to the nursery policies with particular reference to the Confidentiality policy. Information about Nursery practice, staff, parents or children connected with the Nursery must not be discussed and any breach of the confidentiality policy will result in disciplinary action.